



CroatiaFest - October 1, 2023
Seattle Center Armory

Booth Registration and Agreement
Deadline: **September 15, 2023**

Name of Organization: _____ Non-profit: Y N
Seattle Business License: Y N If so, License #: _____
Contact Person: _____ Phone: _____
Mailing Address: _____
Email: _____ Website: _____

Need Load/Unload Passes? : Y N

If Y, List contact person for each Load/Unload pass: _____

BOOTH FEE: 15% of daily gross payable at CroatiaFest

CroatiaFest will provide booth space, two 8' tables with plastic tablecloths, required fire extinguishers, all permitting, electrical needs and rented equipment such as grills, burners, etc.

Booth Requirements:

All food vendors must be open from noon to 4pm. Food must be served until 4pm (unless sold out). Vendors who leave early will be fined \$50.00

Menu: _____ (attach additional page if necessary)

LIST EACH ITEM

Electrical needs: _____

Equipment needs: _____

How many individuals in your booth have food handlers permits: _____

**** Per Seattle & King County Public Health at least one food worker with food handler's card must be in the booth at all times.**

Food Vendor Agreement:

1. Vendor loading information: **SUNDAY MORNING LOAD IN ONLY. FOOD VENDORS NEED TO BE IN LINE AND READY TO UNLOAD BY 7:00AM** (you will be contacted before the event with instructions and to obtain your load in/out passes)

****all vehicles must be unloaded and off Seattle Center grounds by 11:30 am, no exceptions**

2. At least one food worker with food handler's card must be in the booth at all times. Obtain the card 14 days prior to CroatiaFest. Contact Seattle & King County Public Health to take the test and apply online. All food handlers must wear gloves and all products are subject to periodic inspection by Seattle & King County Public Health.

3. Refrigeration truck is provided by CroatiaFest for all food vendors with cold food storage requirements (truck is set up and cooled by 3pm on Saturday prior to the festival)

4. All food booths must be set up and operational (food ready to be sold, sanitation requirements set up and ready) by 11:30am, Sunday, October 1 for the Seattle & King County Public Health inspection. Booths not operational by 11:30am face possible closure. All booths are responsible to fill the thermal washing station container with hot water to the temperature required by Seattle & King County Public Health. CROATIAFEST DOES NOT PROVIDE THE REQUIRED BLEACH, HAND SOAP OR DISH SOAP. BOOTH COORDINATOR IS RESPONSIBLE FOR PROVIDING THESE ITEMS.

5. All food vendors must serve food between noon and 4pm (unless sold out). Booth must be manned at all times. Vendors cannot leave the Seattle Center grounds until 6:00pm. Unless sold out, booths closing before 4pm are subject to \$50.00 fine payable to CroatiaFest.

6. All vendors must have in their possession all necessary permits available for review.

7. All vendors must observe all fire, safety and public health regulations as communicated by CroatiaFest, the City of Seattle and King County.

8. Food vendors may only sell what was communicated to the festival prior to the Seattle & King County Public Health permit application filed by CroatiaFest.

9. Pets are not allowed within the booth. No alcoholic beverages are allowed within or around your permitted space.

10. Booths cannot spread out beyond the designated 10'x10 'or 10'x20' space you are assigned. This includes walkway space, sidewalks, etc.

11. Basic 1'x6' booth signs will be provided by CroatiaFest, however, you are welcome to bring your own signage and booth displays. Please be mindful of CroatiaFest's mission when considering your signage.

12. CroatiaFest is not responsible for any cost incurred by you if CroatiaFest is cancelled due to any unforeseen event.

I have fully read, understood and agree to the terms of this Agreement. I certify that the information on this application is true and correct and that I have read the above rules and understand and abide by them.

(Signature) _____

(Printed Name) _____

(Date) _____

Either mail completed form to CroatiaFest, c/o Antoinette Slavich, 18532 43RD AVE NE, Lake Forest Park, WA 98155 or email scanned form to: CroatiaFestFoodVendor@CroatiaFest.org by September 15th, 2023

CroatiaFest reserves the right to refuse registration for incomplete applications or noncompliance with listed agreements.